

Tendering Engineer

Puchong, Selangor

Department

Project

Reports to

Tendering Manager

Full Time / Part Time

Full Time

Why this Role matters

The **Tendering Engineer** plays a key role in the preparation of technically and commercially sound tenders and quotations for MV/LV switchgear and electrical projects. This role requires a detail-oriented professional who can interpret client requirements, assess project scope, and coordinate with internal teams to develop competitive proposals. The ideal candidate will have a strong foundation in electrical engineering, costing, and tendering processes within the power systems or switchgear industry.

Where You'll Make an Impact - Key Responsibilities

- **Tender Documentation & Proposal Development**
Prepare and compile technical and commercial proposals in response to RFQs, RFPs, and tenders for MV/LV switchgear or related electrical systems.
- **Scope & Specification Review**
Analyze tender documents, client drawings (SLD), and specifications to identify requirements and ensure alignment with offered solutions.
- **Cost Estimation Support**
Collaborate closely with estimators to ensure accurate tender cost estimations, with the aim of increasing the probability of winning.
- **Internal Coordination**
Work closely with engineering, procurement, and sales teams to gather technical and commercial inputs for bid preparation.
- **Bid Compilation & Formatting**
Ensure all proposals are clearly formatted, free of errors, comply with client requirements, and are submitted within deadlines with required documentation.

- **Technical & Commercial Clarifications**
Respond to client or consultant queries during the tender evaluation process and participate in clarification meetings if required.
- **Client & Consultant Liaison**
Attend pre-bid and post-bid clarification meetings, respond to technical queries, and support commercial negotiations when required.
- **Cost Optimization & Value Engineering**
Support the identification of value-added solutions or cost-saving alternatives that enhance the competitiveness of the proposal.
- **Compliance & Risk Review**
Ensure proposals comply with applicable standards, codes, and company policies, while flagging any technical or commercial risks.
- **Tender Filing & Records Management**
Maintain organized records of all tender submissions, clarifications, and vendor communications for traceability and future use.

Are You the One? Here's What We're Looking For

- Bachelor's Degree or Diploma in Electrical Engineering or a related field.
- 1–3 years of experience in tendering, estimation, or proposal development in the electrical, switchgear, or power systems industry.
- Solid understanding of MV/LV switchgear, protection systems, and related components.
- Ability to read and interpret electrical drawings, including SLDs
- Basic knowledge of costing principles and project BOQ preparation.
- Familiarity with industry standards such as IEC, TNB, MS, or other regional codes.
- Strong proficiency in Microsoft Excel and MS Office; exposure to costing or ERP tools is a plus.
- Excellent communication and coordination skills, with attention to detail and a proactive attitude.
- Ability to work on multiple tenders with tight deadlines and minimal supervision.

Why Us?

At **SRS Power Engineering Sdn Bhd**, we believe that great careers are built where innovation meets dedication. Since our founding in 2002, we have established ourselves as one of Malaysia's leading specialists in medium and low voltage switchgear solutions, delivering safe, reliable, and smart power distribution systems. Guided by our vision to be at the forefront of switchgear technology, we are committed to providing exceptional value through innovation, quality, and service excellence.

Joining our organization means becoming part of a professional and collaborative environment where individual contributions are valued and play a vital role in our collective achievements. We offer opportunities to apply proven industry know-how and collaborate with seasoned experts that will expand your professional capabilities. If you are ready to contribute your skills to a company shaping the future of power distribution, we invite you to explore your career with us and help us power tomorrow.

We offer a competitive salary, a comprehensive benefits package, and the opportunity to work alongside a dedicated and experienced team. If you have a background in switchgear and related fields, we'd love to hear from you!